

# Board Meeting Agenda

**Date:** Wednesday 15 September 2015  
**Location:** Carlton Hotel, Edinburgh  
**Start time:** 10.00

Time	Item	Subject	Leading	Paper
<b>Part A: Preliminary</b>				
10.00	1.0	Chairman's opening remarks; apologies	Chair	
	2.0	Minutes of the previous meeting	Chair	✓
	3.0	Board action matrix	Chair	✓
	4.0	Chairman's report	Chair	
<b>Part B: Public affairs</b>				
10.30	1.0	ScotRail franchise update <i>Guest: Phil Verster, managing director of ScotRail/Network Rail alliance</i>	Chair	
11.00	2.0	Caledonian Sleeper franchise update <i>Guest: Peter Strachan, managing director of Caledonian Sleeper</i>	Chair	
11.30	3.0	Extreme weather report	Keith Bailey	✓
<b>Part C: Workplan report</b>				
12.00	1.0	Making a difference for transport users: How are we doing so far this year?	Anthony Smith	✓
	2.0	Finance report	Anthony Smith	✓
<b>Part D: Corporate Affairs</b>				
12.10	1.0	<u>To receive and endorse draft Version 3 minutes of meetings:</u> 1.1 Audit and Risk Assurance Committee (15 July 2015)	Marian Lauder	✓
	2.0	Update from Statistics Governance Group (8 Sep 2015)	Stephen Locke	
12.15	3.0	<i>The board will be asked to <b>resolve</b> that, further to the confidential nature of the business to be transacted, members of the public shall be excluded from the meeting for the following item:</i>	Chair	✓
	3.1	Bus Passenger Survey contract award	Keith Bailey	✓
12.25	4.0	Any other business	Chair	
12.30		Close		