

Board Meeting

Agenda

Date: Wednesday 15 September 2015
Location: Carlton Hotel, Edinburgh
Start time: 10.00

Time	Item	Subject	Leading	Paper
Part A: Preliminary				
10.00	1.0	Chairman's opening remarks; apologies	Chair	
	2.0	Minutes of the previous meeting	Chair	✓
	3.0	Board action matrix	Chair	✓
	4.0	Chairman's report	Chair	
Part B: Public affairs				
10.30	1.0	ScotRail franchise update <i>Guest: Phil Verster, managing director of ScotRail/Network Rail alliance</i>	Chair	
11.00	2.0	Caledonian Sleeper franchise update <i>Guest: Peter Strachan, managing director of Caledonian Sleeper</i>	Chair	
11.30	3.0	Extreme weather report	Keith Bailey	✓
Part C: Workplan report				
12.00	1.0	Making a difference for transport users: How are we doing so far this year?	Anthony Smith	✓
	2.0	Finance report	Anthony Smith	✓
Part D: Corporate Affairs				
12.10	1.0	<u>To receive and endorse draft Version 3 minutes of meetings:</u> 1.1 Audit and Risk Assurance Committee (15 July 2015)	Marian Lauder	✓
	2.0	Update from Statistics Governance Group (8 Sep 2015)	Stephen Locke	
12.15	3.0	<i>The board will be asked to resolve that, further to the confidential nature of the business to be transacted, members of the public shall be excluded from the meeting for the following item:</i>	Chair	✓
	3.1	Bus Passenger Survey contract award	Keith Bailey	✓
12.25	4.0	Any other business	Chair	
12.30		Close		